

This checklist helps to ensure that you have included all of the necessary documentation that is needed by the Department of Immigration and Border Protection at the Australian High Commission Colombo to process your visa application.

The Department of Immigration and Border Protection encourages clients to lodge applications of this type online using [ImmiAccount](#). Alternatively, paper applications can be lodged by [appointment at the Australian Visa Application Centre \(AVAC\)](#). Current versions of the application forms can be found at <http://www.border.gov.au/allforms>.

How to use this checklist

1. Before you complete your visa application, use this checklist to ensure that you have included all necessary documentation to support your claims.
2. When you are satisfied that you have all of the necessary documentation, submit your complete visa application for processing. Please be aware that the decision on your visa application may be decided on the information and documentation that you include at the time of lodgment.
3. For paper applications, include this completed checklist when you lodge your visa application at the AVAC.

See the Department of Immigration and Border Protection website for more information on this visa at:

<http://www.border.gov.au/Trav/Visa-1/400->

Other important information

Please be aware that the decision on your visa application will be decided on the information and documentation that you include at the time of lodgment. It is in your interest to provide as much information as possible with your application.

For more information

See the DIAC website for more information on this visa at www.border.gov.au or http://sri.lanka.embassy.gov.au/clmb/Visas_and_Migration.html

About the documentation that you include:

Documentation provided will depend on your personal circumstances. Below are examples only and not exhaustive.

- You must provide certified copies of original documents. Do not include **original** documents unless specifically requested by the department.
- Documents not in English must be accompanied by accredited English translations.

Visitor Visa (Subclass 600) (Tourist and Business stream)	Tick the documents you are including	Official use only
Completed application form (1400) <i>Application for a Temporary Work (Short Stay Activity) visa</i>	<input type="checkbox"/>	<input type="checkbox"/>
Pay the visa application charge. See: http://www.border.gov.au/Trav/Visa/Fees	<input type="checkbox"/>	<input type="checkbox"/>
Two certified copies of the bio data and alterations page of current passport for each person included in the application Note: your passport must have at least six months validity remaining	<input type="checkbox"/>	<input type="checkbox"/>
A certified copy of all stamped pages of all passports (current and previous passport) for each person included in the application	<input type="checkbox"/>	<input type="checkbox"/>
A recent passport size photograph for each person included in the application	<input type="checkbox"/>	<input type="checkbox"/>
A certified copy of your National Identity Card (NIC)	<input type="checkbox"/>	<input type="checkbox"/>
If your name has changed or the name of anyone included in your application has changed: a certified copy of evidence of the name change.	<input type="checkbox"/>	<input type="checkbox"/>
Certified copies of birth certificates for you and any other person included in the application. The certificates must show the names of both parents of everyone included in the application.	<input type="checkbox"/>	<input type="checkbox"/>
M67 Details of Relatives form	<input type="checkbox"/>	<input type="checkbox"/>

Participating in a Cultural or Social Event		
Letter of invitation from the inviting organisation in Australia that includes the event name, the dates of the event, your role or duties, and the role of the inviting organisation in the event.		
If you are applying as an amateur sports participant or assisting an amateur participant or team: your invitation to the event including this information.		
Doing highly specialized work		
Letter of job offer or your employment contract showing details of the position, the duration of work, your role or duties and the reason you are required. If you are doing freelance work: a copy of your proposed itinerary.		
If you are applying to work on an entertainment industry production: evidence that the production will not be shown in Australia, such as distribution contract.	<input type="checkbox"/>	<input type="checkbox"/>

Receiving assistance		
If someone gives you advice or lodges your application for you: <ul style="list-style-type: none"> Form 956 <i>Advice by a migration agent/exempt person of providing immigration assistance</i> (the agent or exempt person completes the form and you must sign it) 	<input type="checkbox"/>	<input type="checkbox"/>
If you would like someone to receive correspondence from the department on your behalf: <ul style="list-style-type: none"> Form 956A <i>Appointment or withdrawal of an authorised recipient</i> (the recipient completes the form and you must sign it) 	<input type="checkbox"/>	<input type="checkbox"/>

I acknowledge that:

I have provided **all** supporting documentation as requested on this checklist.

or

I have **not** provided information requested on this checklist that is relevant to my visa application and I am aware that a decision may be made based on the information I have provided.

I also acknowledge that I am responsible for any related mail, courier and document handling charges, including cost for providing any additional information that may be requested by the department.

Note: This must be signed by parent(s) or guardian if applicant is under 18.

Applicant name:..... **Signature:**..... **Date lodged:**...../...../.....

Visa Application Centre Use Only

Processing officer name:..... **Signature:**..... **Date received:**...../...../.....